



# USER MANUAL

for Uploading JSC Articles  
in the Publication Repository Information  
System Management (PRISMa)

Prepared by  
**Junior Science Communication**  
Faculty of Applied Sciences  
Universiti Teknologi MARA  
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12 April 2021

Please note that there are two types of publication published in Junior Science Communication; Proceedings of Extended Abstract and Proceedings of Poster. Each type of publication required different ways to register in PRISMa. The authors may follow following steps to register their JSC article.

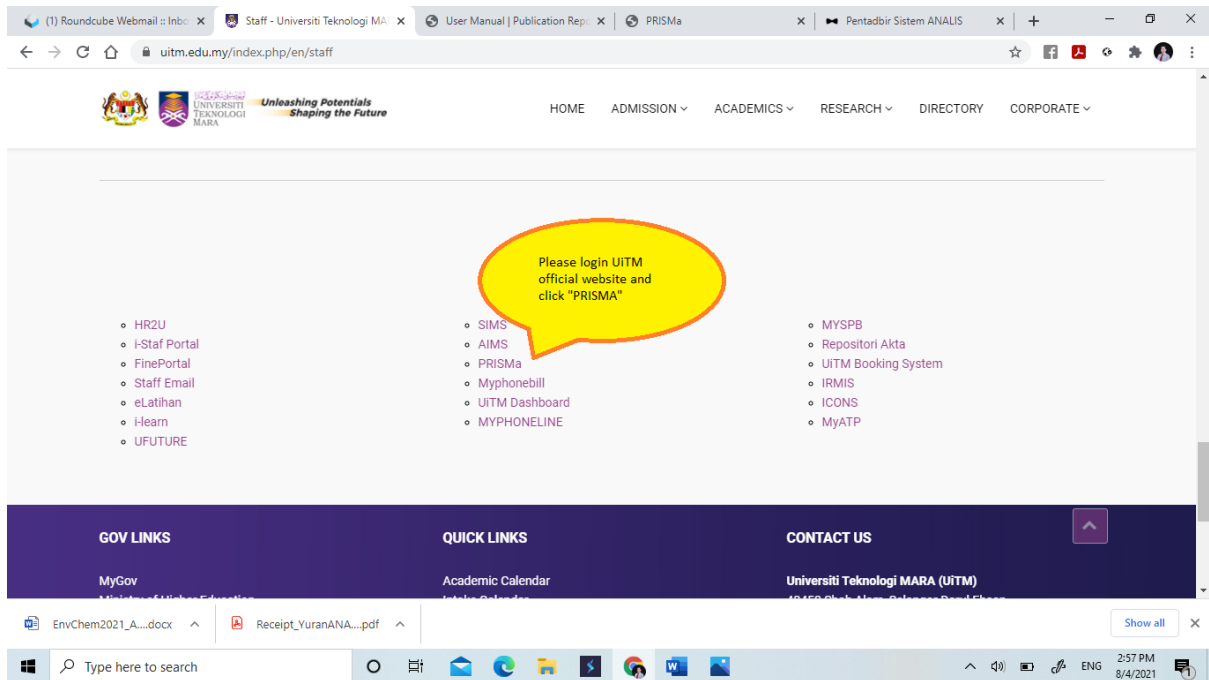
### **Table of Content**

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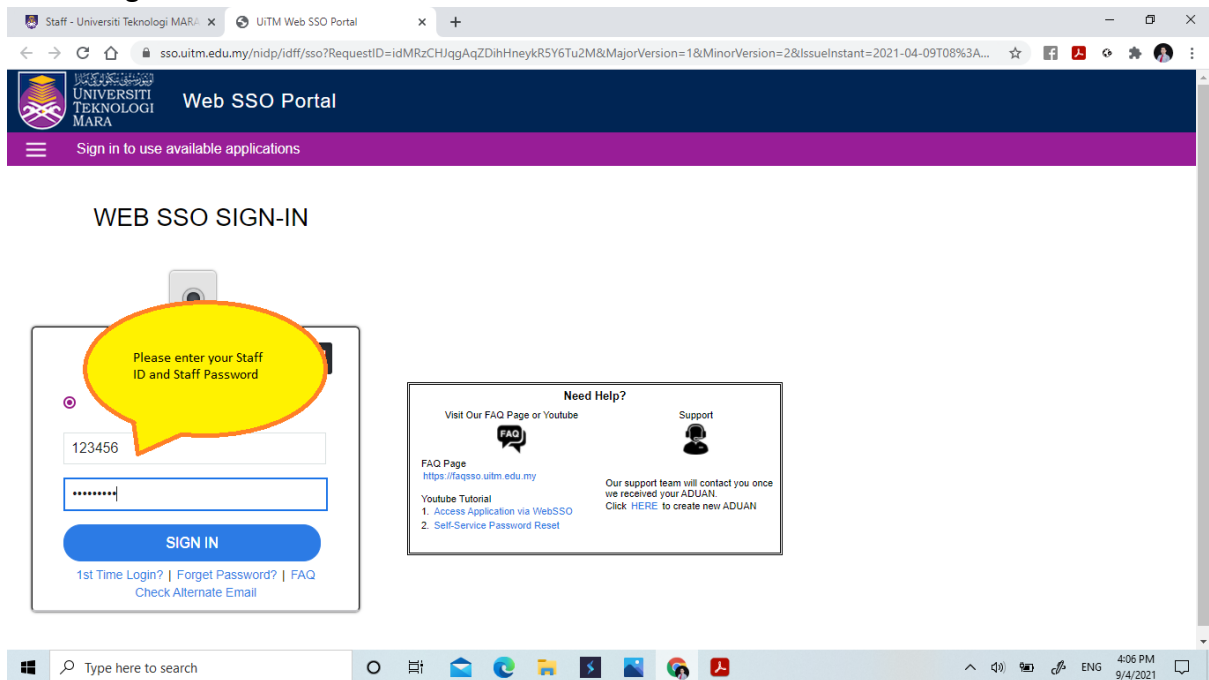
# Manual for Uploading JSC Article in PRISMa

## Extended abstract

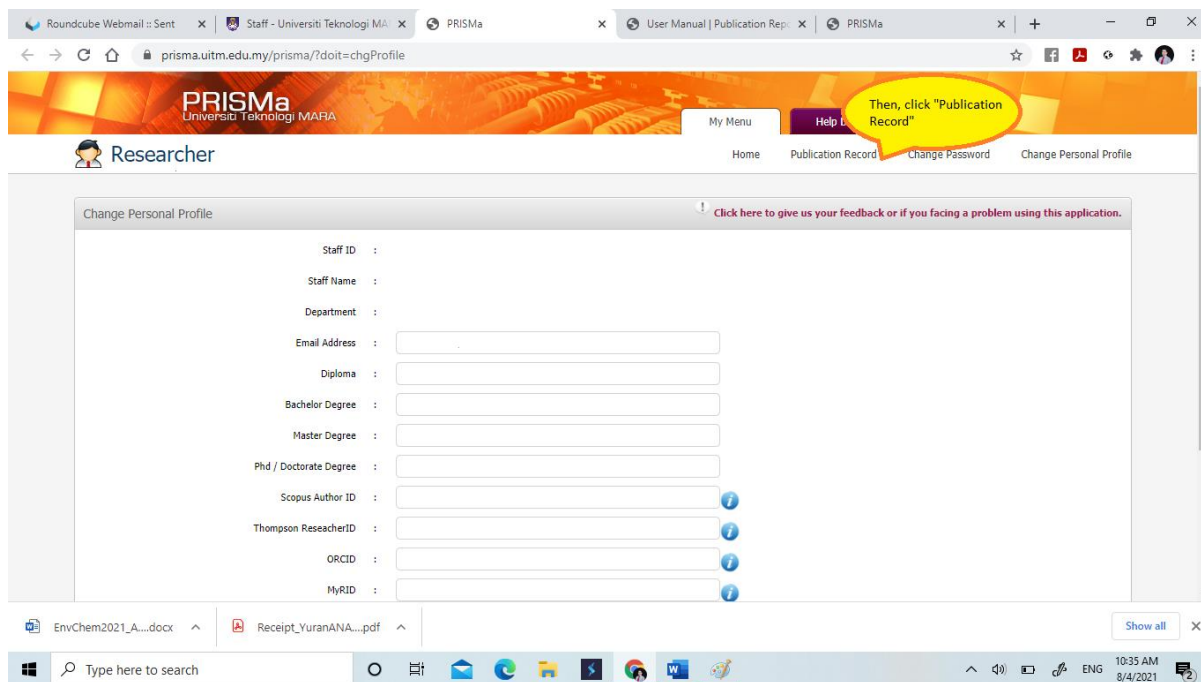
### 1. Login into PRISMa portal.



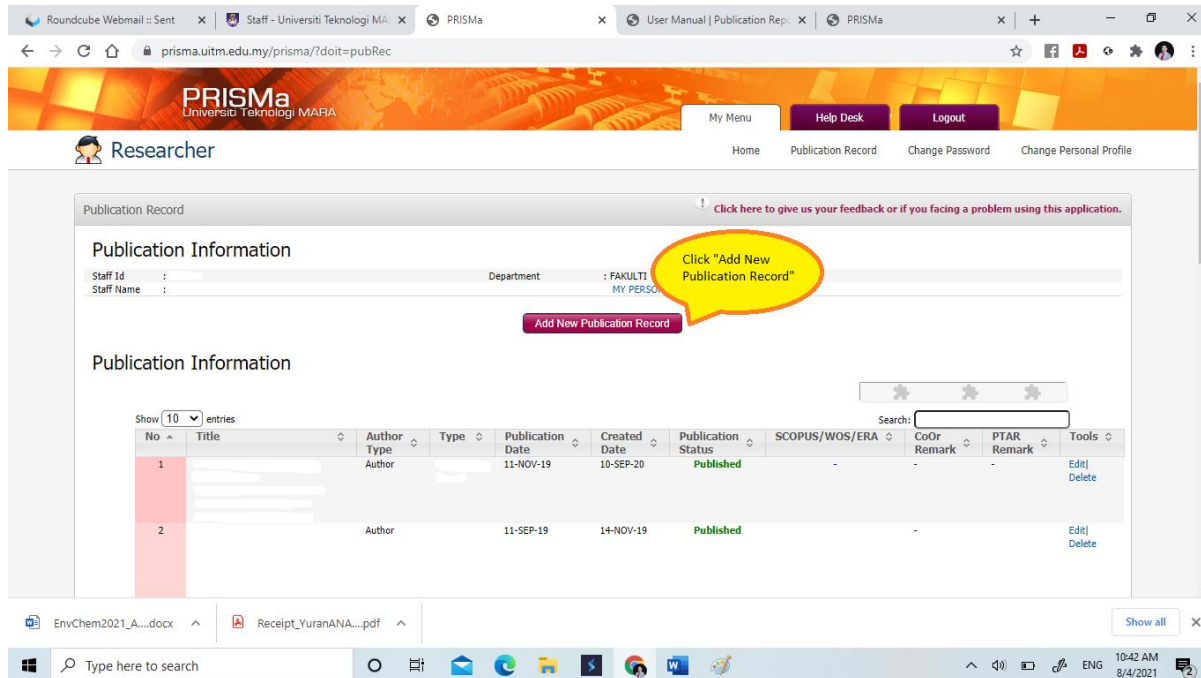
### 2. Sign in SSO web.



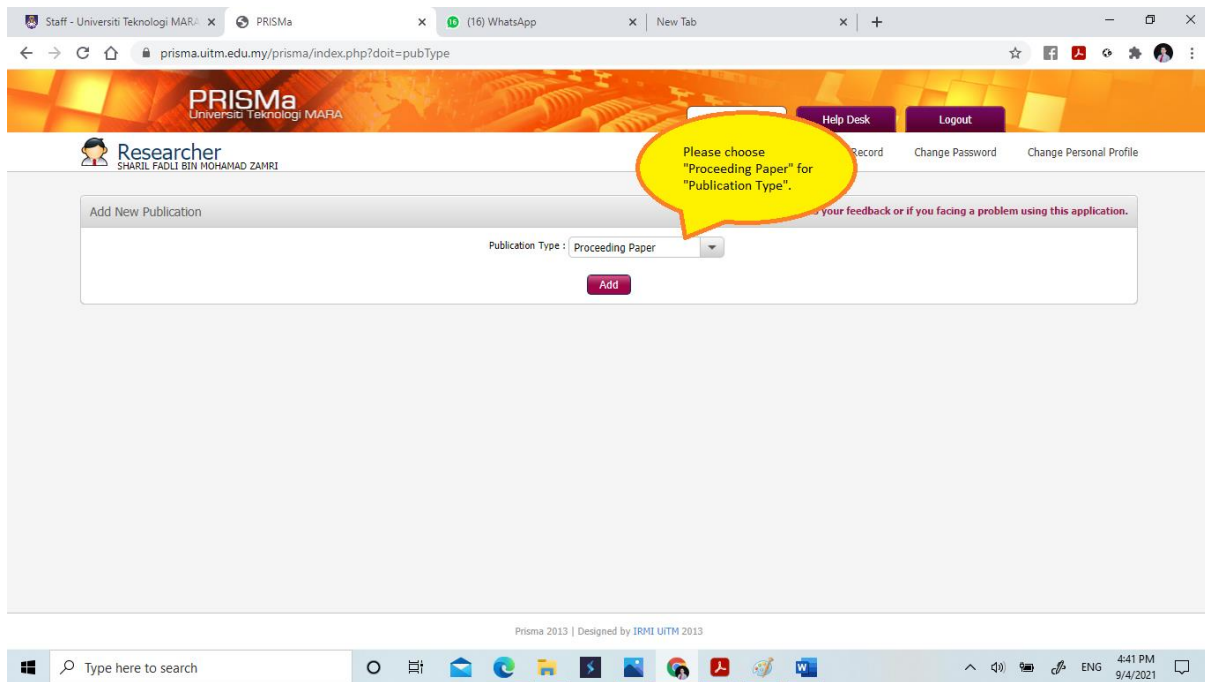
### 3. Login into publication record.



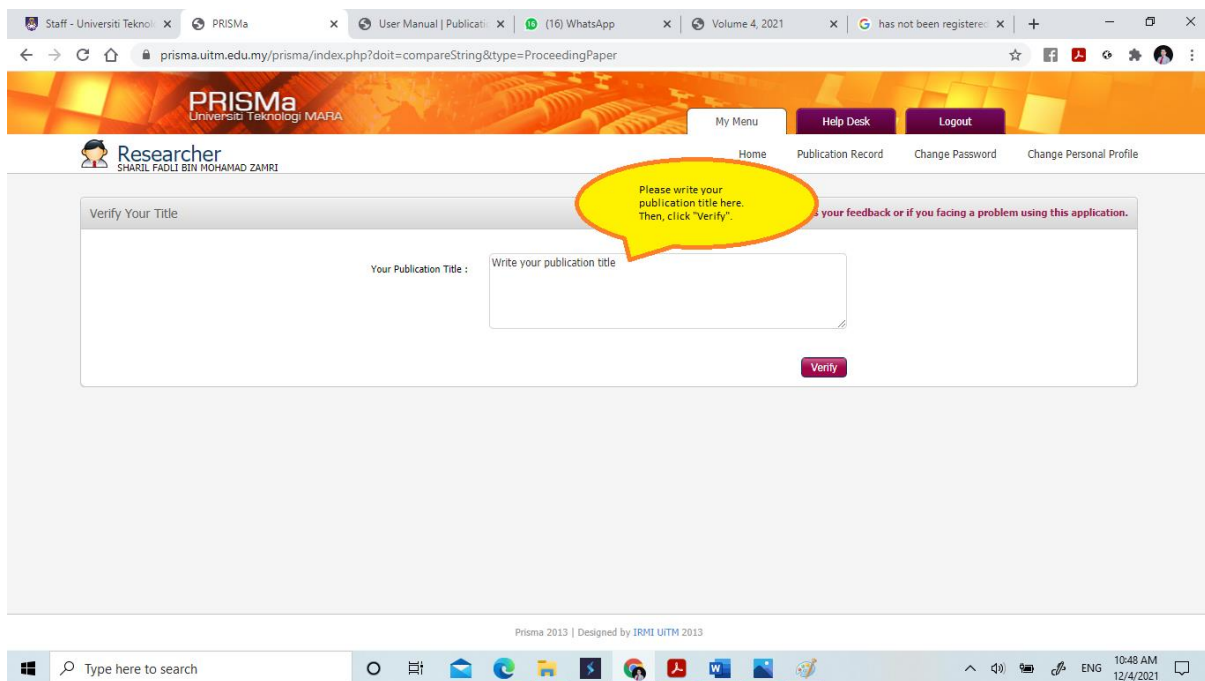
### 4. Add new publication record.



### 5. Select publication type.



### 6. Write your publication title.



### 7. Verify that your article has not been registered.

Verify Your Title

Your Publication Title : Write your publication title here

Verify

Your publication title is similar with and please verify that your publication is not same with this publication.

Id	Verify	Title	Author	Percentage
162709	<input checked="" type="checkbox"/>	Put Your Title Here	1) MOHD KHAIRUL BIN MOHD SALLEH (DR)	54%
162687	<input checked="" type="checkbox"/>	Put Your Title Here	1) KHAIRUNNISA BINTI OMAR 2) NOR MALINI BINTI A. HAMID	54%
27253	<input checked="" type="checkbox"/>	World Population Growth Rate	1) FADLI FIZARI BIN ABU HASSAN ASARI	52%
286416	<input checked="" type="checkbox"/>	Mobile application In al-Shafie Poetry	1) NIK MUNIYATI BINTI NIK DIN	

Proceed

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### 8. Fill in all information required.

Name of Conference/Seminar : Name of Conference

ISSN / ISBN / INSPEC / E-ISSN : 2637-0689

DOI : e.g. http://dx.doi.org/10.10.1038/nphys1170

Type of Article : Abstract Only

Refereed : No

Conference Level : UTM

Conference Begin Date : 2021-04-01

Conference End Date : 2021-04-02

Publication Date : 2021-04-03

Conference Venue : Conference Venue

Volume : Volume

Issues : Issues

Publisher : Publisher

Start Page No. : Start Page No.

End Page No. : End Page No.

Country Conference : MALAYSIA

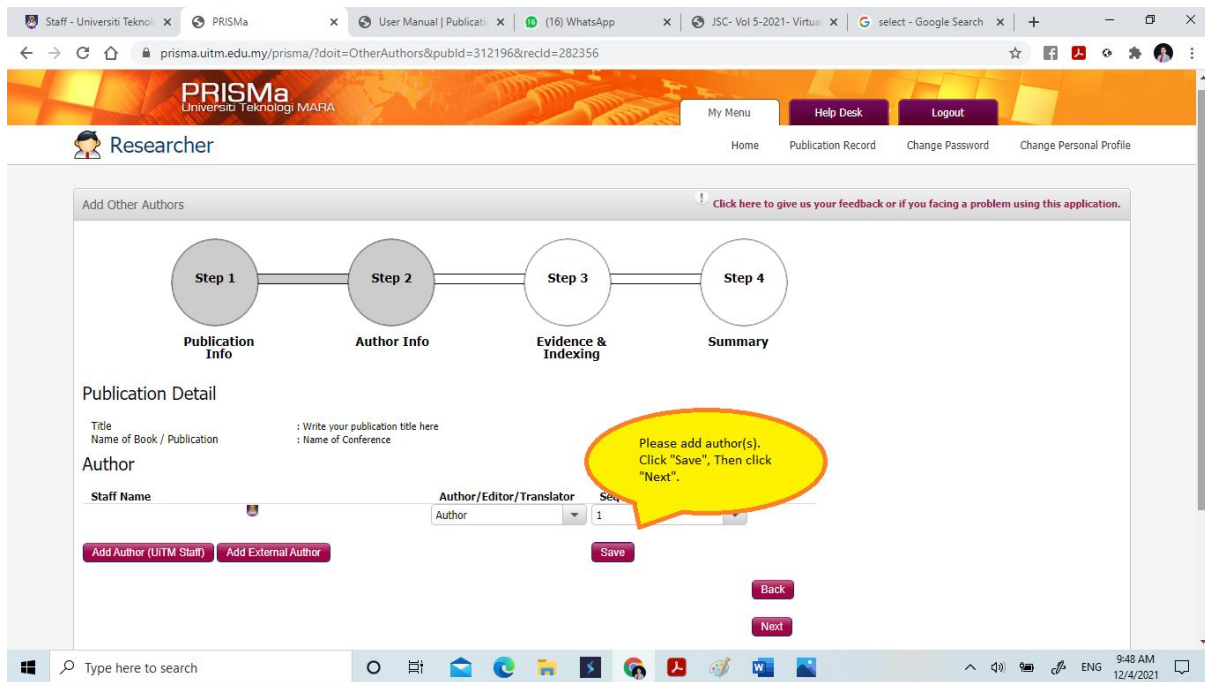
Organiser : Conference organizer

This publication is Open Access to Public:  Open Access to Public  No

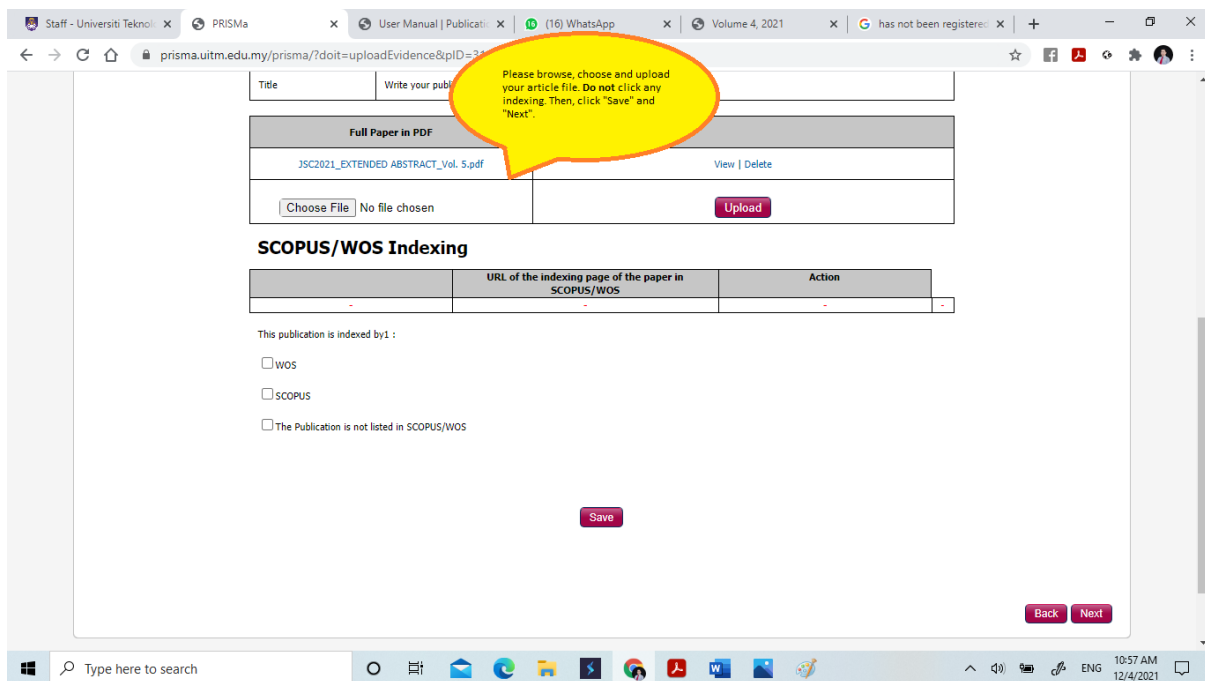
Author affiliation as stated in publication:  Main  State  Other

Save Next

### 9. Add author name.



### 10. Upload your article.



## 11. Submit your application for validation.

The screenshot shows a web browser window displaying the PRISMa submission form. The browser's address bar shows the URL: `prisma.uitm.edu.my/prisma/?doiit=Summary&pubId=312196&pubType=4`. The form contains the following fields:

- Start Page No. :
- End Page No. :
- Created By :
- Created On : 12-APR-21
- Updated By :
- Updated On: 12-APR-21
- Validation Status :
- Remark from Coordinator : .
- Validated By : ()
- SCOPUS/WOS/ERA/MyCITE :
- PTAR Remark (\*) :
- Validated By PTAR :
- PTAR Received Date :
- PTAR Validated Date :
- Author/Editor :
- Publication : EXTENDED ABSTRACT\_Vol. 5.pdf

A yellow callout bubble with a red border points to the "I certify..." checkbox, containing the text: "Please check 'I certify...' and click 'Submit For Validation'".

At the bottom of the form, there is a checked checkbox:  I certify that the information provided in this application is true and correct.

Below the checkbox are two buttons: "Back" and "Submit For Validation".

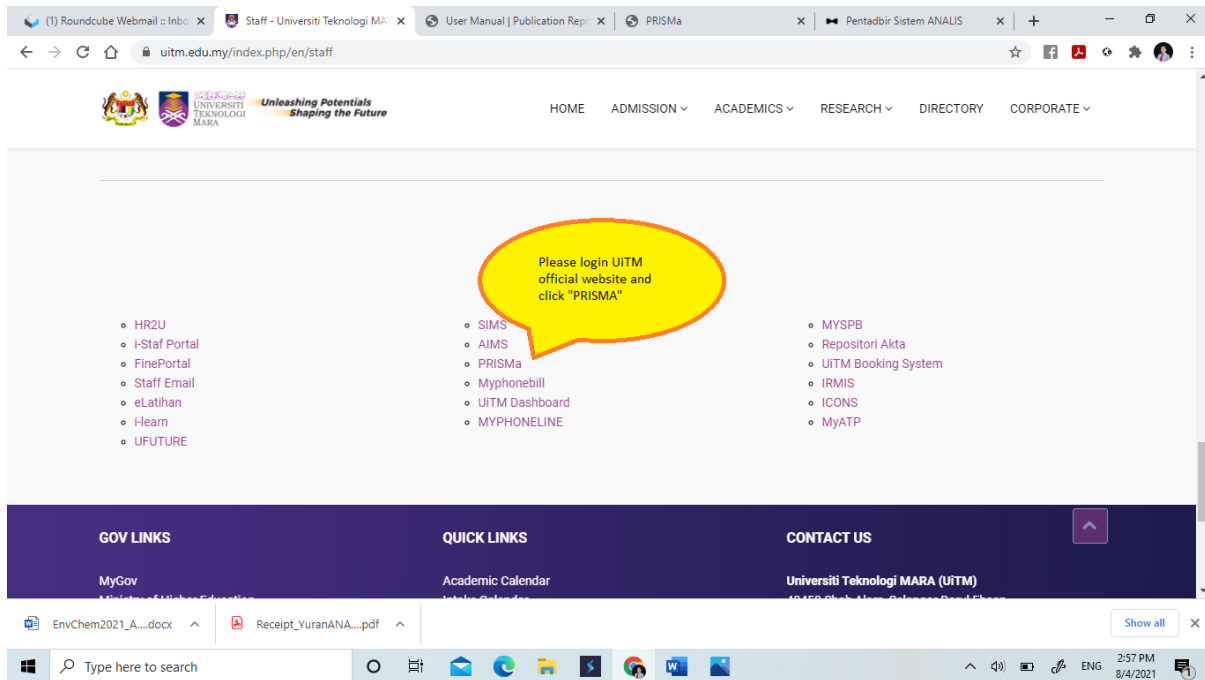
The footer of the page reads: "Prisma 2013 | Designed by IRMI UTM 2013".

Process end

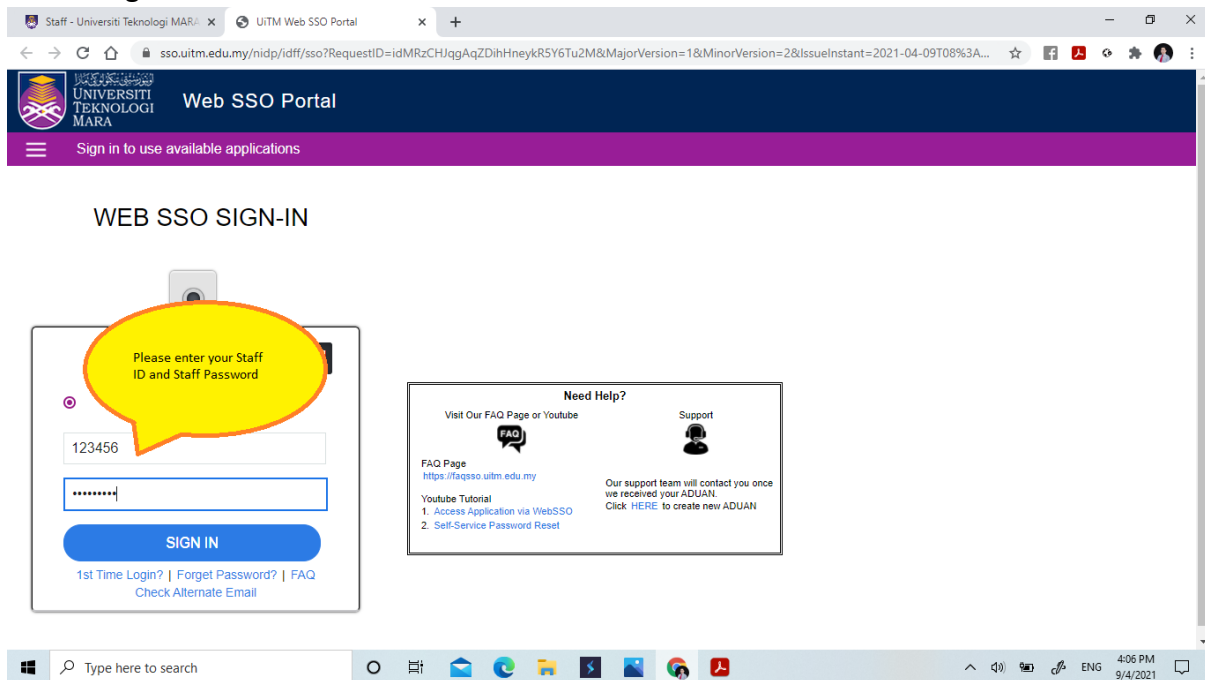


## Poster Abstract

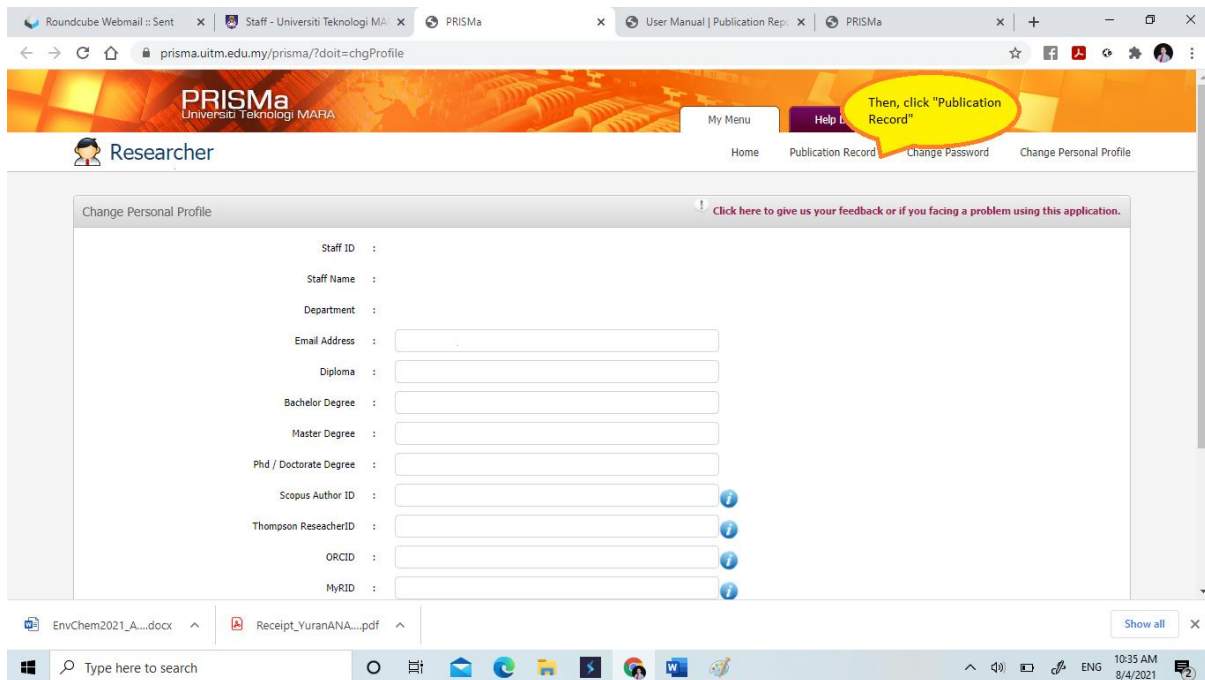
### 1. Login into PRISMa portal.



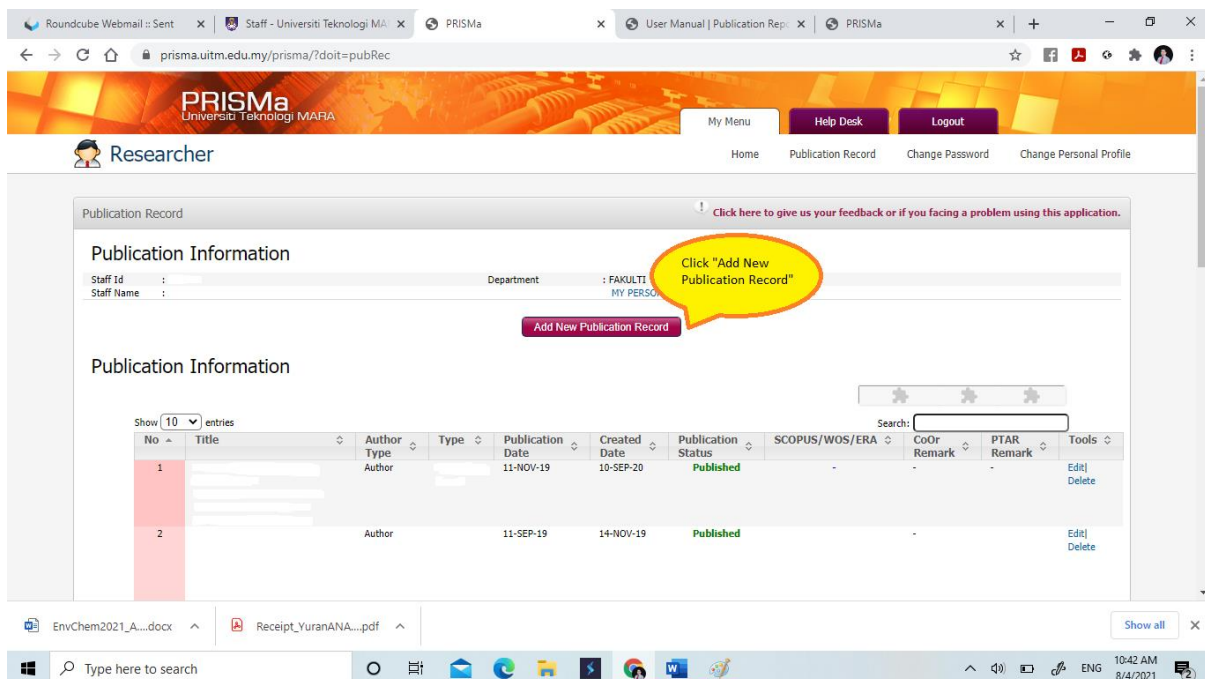
### 2. Sign in SSO web.



### 3. Login into publication record.



### 4. Add new publication record.



### 5. Select publication type.

PRISMa  
Universiti Teknologi MARA

Researcher

Add New Publication

Publication Type: Other Publication

Add

your feedback or if you facing a problem using this application.

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### 6. Write your article title.

PRISMa  
Universiti Teknologi MARA

Researcher  
SHARIL FADLI BIN MOHAMAD ZAMRI

Verify Your Title

Your Publication Title: Write your publication title

Verify

your feedback or if you facing a problem using this application.

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### 7. Verify that your article has not been registered.

Verify your title

Your Publication Title :

**Your publication title is similar with another publication. Please verify that your publication is not same with this publication.**

Id	Verify	Title	Author	Percentage
162709	<input checked="" type="checkbox"/>	Put Your Title Here	1) MOHD KHAIRUL BIN MOHD SALLEH (DR)	54%
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27253	<input checked="" type="checkbox"/>	World Population Growth Rate	1) FADLI FIZARI BIN ABU HASSAN ASARI 2) HARIZA BINTI OMAR	52%
286416	<input checked="" type="checkbox"/>	Mobile application In al-Sha'fie Poetry	1) NIK MUNIYATI BINTI NIK DIN	

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### 8. Fill in all information required.

Publication Info Author Info Evidence & Indexing Summary

\* Indicates required fields

Publication Type \*

Title of Publication \*

Name of Publication \*

Publication Date \*

ISSN / e-ISSN / Other Registration Number :

Start Page No :

End Page No :

Publication Level \*

Publisher \*

URL Link

This publication is Open Access to Public:  Open Access to Public

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### 9. Add author name.

PRISMa  
Universiti Teknologi MARA

Researcher

My Menu Help Desk Logout

Home Publication Record Change Password Change Personal Profile

Add Other Authors [Click here to give us your feedback or if you facing a problem using this application.](#)

Step 1 Step 2 Step 3 Step 4

Publication Info Author Info Evidence & Indexing Summary

Publication Detail

Title : Write your publication title here  
Name of Book / Publication : Name of Conference

Author

Staff Name Author/Editor/Translator Seq

Author 1

Add Author (UTM Staff) Add External Author Save

Back Next

Type here to search

9:48 AM 12/4/2021

### 10. Upload your article.

Warning: Please upload the following documents in pdf format (should not exceed 8MB each file):

- For electronic media, internal newsletter, magazine, newsletter, newspaper article:
  - Full published material.
  - Content page.
- For manual, monograph, technical report:
  - Front cover.
  - Content page.

Publication Evidence

Title Write your p...

Full Paper in PDF

JSC2021_EXTENDED ABSTRACT_Vol. 5.pdf	View   Delete
--------------------------------------	---------------

Choose File No file chosen Upload

Back Next

Type here to search

Prisma 2013 | Designed by IRMI UTM 2013

10:30 AM 12/4/2021

## 11. Submit your application for validation.

The screenshot shows a web browser window displaying the PRISMa application form. The browser tabs include 'Staff - Universiti Tekno...', 'PRISMa', 'User Manual | Publicati...', '(16) WhatsApp', 'JSC- Vol 5-2021- Virtua...', and 'browse - Google Search'. The address bar shows the URL 'prisma.uitm.edu.my/prisma/?doi=Summary&pubId=312196&pubType=4'. The form contains the following fields:

- Start Page No. :
- End Page No. :
- Created By :
- Created On : 12-APR-21
- Updated By :
- Updated On : 12-APR-21
- Validation Status :
- Remark from Coordinator : ..
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Process end